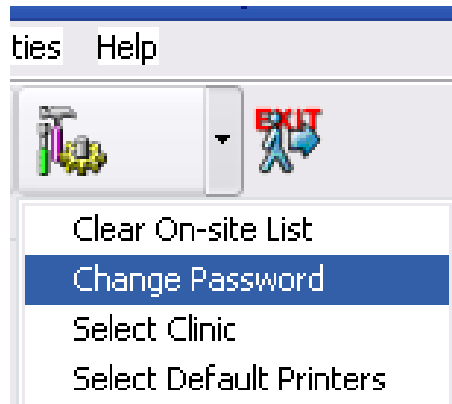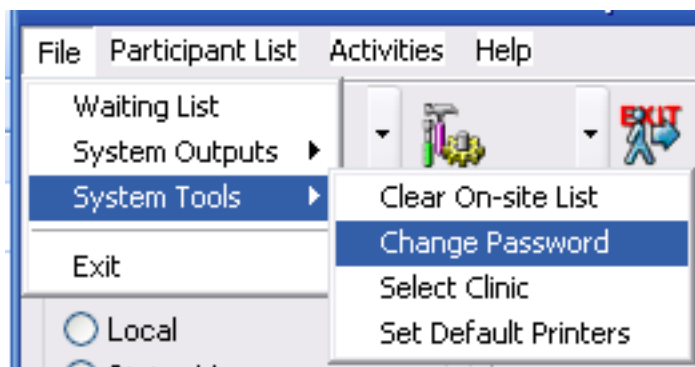How to change your password in M-SPIRIT

1. Log on to M-SPIRIT
2. Select "Change Password" from the System Tools Menu. The System Tools Menu can be accessed from the down arrow to the right of the "Hammer and Cog" icon on the Participant List Screen:
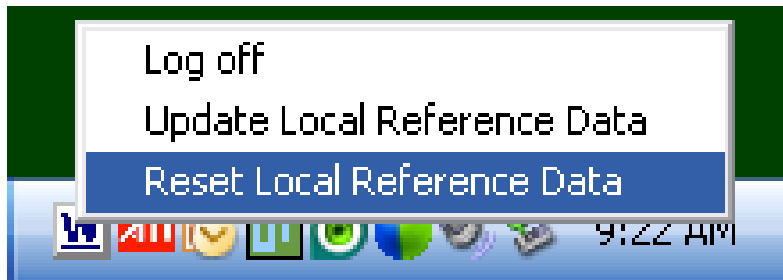

or from the File Dropdown menu:

3. Change your password in the normal way.
4. For now, you must then Exit out of M-SPIRIT:

5. Then Reset your local reference data

6. Reenter the Clinic application.
7. By resetting your local reference data, you will avoid the dreaded "Object Reference Not Set To An Instance of an Object".
8. Thanks to your help in this matter, this inconvenient issue has been reported to and recognized by CSC, and Montana has entered this as a problem to be fixed in the sytem!